

Criteria for Unitholders to Propose Agenda for 2023 Annual General Meeting of Unitholders

Objective

BA Airport Leasehold Real Estate Investment Trust (“the Trust”) realizes the importance of unitholders and the practice of good corporate governance, with the objective for unitholders to receive the equitable treatment.

Bangkok Reit Management Company Limited (“the Company”) as the Reit Manager therefore gives the opportunity to unitholders to participate in proposing any issue which is important and appropriate to incorporate as the agenda of the 2024 Annual General Meeting of Unitholders (AGM), the Company will then consider and prepare to incorporate such proposed issue as an agenda of the AGM 2024.

Criteria and Guidelines in Proposing AGM 2024 Agenda

1. Qualification of Unitholders wishing to propose an AGM agenda; details are as follows.

- 1.1 Be the Trust's unitholder, one unitholder or a group of unitholders.
- 1.2 The unitholders holding the Trust units, **collectively not less than 2.0%** unit of the Trust's issued and paid-up capital
- 1.3 The unitholders holding the Trust units continuously as specified in 1.2 since the date the trust unit was listed to the date the unitholder proposes the agenda.

2. Conditions in Proposing Annual General Meeting Agenda

- 2.1 The unitholders have to submit the proposing AGM agenda in hand writing and signed by the unitholder, by using the form available on the Trust's website. If it is a group of unitholders who want to propose an agenda, every unitholder has to fill out and sign the form and send it together in one set.
- 2.2 The unitholders proposing an AGM agenda have to identify their name, last name, address, contact number, and the number of unit held as at the proposed date; then complete all other required details.

3. Period of proposing agenda

From January 26, 2024 - February 27, 2024

4. The documents required for proposing the AGM 2024 agenda

4.1 Unitholders have to submit the original AGM proposal form signed by unitholders and all required documents for consideration:

- 4.1.1 Evidence of unitholding of each unitholder jointly proposing the agenda, such as certification letter of number of unit held by each unitholder which are issued by securities companies, or documents issued by the Thailand Security Depository Co., Ltd., or the Stock Exchange of Thailand or custodian showing number of unit held, or copy of unit certificate, certified true copies by such unitholders.

4.1.2 The following documents of each unitholder jointly proposing the agenda:

- a) **Individuals:** Copy of valid identification card / passport (in case of non-residents), certified true copy.
- b) **Juristic persons:** Copy of the Company's affidavit issued within 1 month by Department of Business Development, Ministry of Commerce or other related agencies, and copies of valid identification card or passport (in case of nonresidents) of authorized signatories, certified true copies by such authorized signatories.

4.2 The unitholders have to submit all the required documents specified in item 4.1 above by registered mail **within 27th February 2024** to the following address:

Bangkok Reit Management Company Limited
No. 99 Mu 14, Vibhavadi Rangsit Road,
Chom Phon, Chatuchak Bangkok 10900
(Propose AGM agenda for year 2024)

5. Consideration of the incorporation of the proposed agenda as an AGM agenda

Investor Relations Department will gather all documents proposing to the Board of Directors to consider. If the Board of Directors approves the proposal, the company will include such proposal as an AGM 2024 agenda.

The decision of the Board of Directors on such matter is deemed final. The Company reserves the right to consider the proposals which are complete with comprehensive supporting documents, and are in accordance with the above criteria. The proposed issues must be beneficial to the Trust and overall unitholders and in accordance with related rules and regulations.

Enclosed; - The Agenda proposing form